

**MINUTES OF MEETING  
FOREST CREEK  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Forest Creek Community Development District was held on Thursday, February 2, 2023, at 1:00 p.m. at the Forest Creek Clubhouse, 11685 Old Florida Lane, Parrish, FL 34219.

Present and constituting a quorum were:

Joseph DeWitt	Chairman
Walter Wolf	Vice Chairperson
Sarah Ashley	Assistant Secretary
Todd Kuehn	Assistant Secretary
Michael O’Hair	Assistant Secretary

Also present were:

Andy Mendenhall	District Manager
Brenden Crawford	Field Services Manager
Michelle Reiss	District Counsel (via phone)
Jeff Johnson	Operations Manager
Phil Chang	District Engineer (via phone)
Number of Residents	

*The following is a summary of the discussions and actions taken at the Forest Creek CDD Board of Supervisors meeting.*

**FIRST ORDER OF BUSINESS**

**Call to Order/Roll Call**

- Mr. Mendenhall called the meeting to order, and a quorum was established.

**SECOND ORDER OF BUSINESS**

**Opening Prayer**

- Mr. Kuehn opened the meeting with a prayer.

**THIRD ORDER OF BUSINESS**

**Audience Comments on Agenda Items**

- Ms. Franzen – update on Pond 16 – will it be sprayed from middle with small boat and all the brown stuff trimmed. Vegetation regenerating in middle where not sprayed.
- Ms. Taylor – bump outs – parking.
- Ms. Clark-Fultz – 1) lakes/ponds/waterways/drains 2) lake behind 4420 Forest Creek Trail – new weeds: two different kinds 3) smell at end of Old Florida Street.

**FOURTH ORDER OF BUSINESS** **Approval of Consent Agenda Items**

**A. Consideration of the Minutes of the Board of Supervisor Meeting held January 5, 2023**

**B. Consideration of Financial Report for December 2022**

- Correction needed on Page 12.

On MOTION by Ms. Ashley seconded by Mr. Wolf, with all in favor, the Consent Agenda was approved as amended. 5/0

**FIFTH ORDER OF BUSINESS** **New Business**

- Revisit of District Clubhouse parking rules.

**SIXTH ORDER OF BUSINESS** **Old Business**

**A. Reserve Asset Inventory**

- This item tabled to March meeting.

**SEVENTH ORDER OF BUSINESS** **Staff Report**

**A. Aquatic Services Report**

- Mr. Mitchell Hartwig (SOLitude) discussed several issues.
  - Pond 3: SOLitude is pleased with the progress in Pond 3 but understand there is a lot of work to be continued. The Board inquired about the use of Fluridone and SOLitude responded that they internally discussed it but decided not to recommend it due to a) very costly and b) more importantly, it is not for all the invasives in Pond 3. Pond 3 is scheduled for an air boat treatment on February 16.
  - Pond 16 is scheduled for a follow up treatment.
  - An estimate for a recurring biologist report was provided: \$450 per month or \$675 per quarter. The Board discussed and decided not to pursue.

**B. Landscape Services Report**

**i. Field Inspection Reports**

- Clarify ditches, wetlands, and conservation lots on maps.
- Observe Major Turner - Red Rooster gate call box functionality.
- Board request – identify Brazilian pepper throughout community by concentration (tracts) to remove. Once identified then explore a Manatee County grant.
- Board request – obtain proposals to replace damaged timber planks on community board walks.

**ii. Yellowstone Pepper Tree Proposals**

- Proposals declined. Board requested a complete list by tract of all Brazilian pepper trees to be removed.

**C. District Counsel**

- Ms. Reiss will review District rules on Clubhouse parking.

**D. District Engineer**

- Reported on the bridges, docks, and gazebos (less Natures Reach gazebo).
- Mr. Chang recommended repair of certain boardwalk planks and deteriorating piling. He recommended monitoring for now of the Pond 3 boardwalk in the trees and boardwalk near Forest Creek Trail and Old Cyprus Cove intersection.
- A discussion took place and the Board decided to have the Operations Manager seek proposals to repair boardwalks and gather bids for Pond 3 pier piling caps.

**E. Operations Manager**

**i. Operations Report**

- Mr. Johnson inquired if there were any questions on his report.

**ii. Hoover Pumping Systems Status Report**

- Reviewed.

**iii. Superior – Re-quote for US-301 Entry Fence Proposal**

- The Board discussed the quote noting their concern that painting is not included/clarified. The Board deferred this quote until the scope is clarified.

**iv. Symbiont Service Corp. quote # q8556 for Geothermal lake pump and piping**

- The pool/spa geothermal pump on the pond 3 shore has failed. Repair is estimated to be about \$1,100 while a new pump is about \$1,900; both with about \$1,400 additional for labor and piping.

<p>On MOTION by Mr. Wolf seconded by Ms. Ashley, with all in favor, the Symbiont Services Corp pump and piping replacement in the amount of \$3,354.63 was approved. 5/0</p>
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**F. District Manager**

**i. Status on Website Link Additions – Rules/Regs and Florida Aquatic Site**

- Done.
- **ii. 4667 Summerlake Circle – Request for Fence Line Shrubs**  
Board request – observe row of shrubs behind 4667 Summerlake Circle.
- **iii. HOA – Resident Concerns of Brazilian Peppers and Conservation Area Debris**  
Previously addressed.
- **iv. Manatee County Neighborhood Enhancement Grant check for \$10,000 (new US-301 monuments) was received.**

**EIGHTH ORDER OF BUSINESS**

**Supervisor Requests**

- Mr. DeWitt request – follow-up on fallen tree in Neil property between US-301 and the District.

On MOTION by Mr. Wolf seconded by Mr. DeWitt, with all in favor, Mulch Blowers bid for playground mulch in the amount of \$7,685 from the Reserve Fund was approved. 5/0

- Board approved Gate Pro’s proposal to add swing gate timers to the Major Turner – Red Rooster entrance and exit in the amount of \$450. These swing gates will remain open during the day to reduce wear and tear on the swing gate controllers.
- Mr. Wolf request – Unauthorized playground equipment and chairs on District property behind 11774 Hidden Forest Loop is a District liability.
- Ms. Ashley addressed Clubhouse restrooms and configuring to be unlocked during Clubhouse hours. Board approved restrooms being unlocked during clubhouse hours and by key fob only for other hours.
- Mr. Kuehn on Forest Creek and Charles Partin irrigation leak. Potential overwatering again, HOA will be contacted.

**NINTH ORDER OF BUSINESS**

**Adjournment**

There being no further business to come before the Board,

On MOTION by Ms. Ashley seconded by Mr. Wolf, with all in favor, the meeting was adjourned. 5/0



Joseph DeWitt, Chairman